



**CLASS TITLE: SENIOR LIFEGUARD  
UNIT 1**

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**BASIC FUNCTION:**

Under the direction of the Director of Aquatics & Facilities, assist in coordinating and monitoring the operations and activities of the District aquatics facility and programs; provide lifeguard services and monitor swimming pool activities to maintain a safe, healthy and controlled environment for students and guests; enforce and assure guest compliance with pool rules, regulations and policies; train and provide work direction and guidance to assigned staff.

**REPRESENTATIVE DUTIES:**

**ESSENTIAL DUTIES:**

Assist in planning, coordinating and monitoring the operations and activities of the District aquatics facility and programs; assure the safety of swimming activities; monitor swimming facility to assure compliance with County and State health and safety standards.

Prepare and maintain a variety of records and reports related to pool programs, financial activity and assigned duties; monitor inventory levels of chemicals and other pool maintenance supplies; order, receive and maintain inventory of maintenance supplies, uniforms and other related items as appropriate.

Provide lifeguard services and monitor swimming pool activities to maintain a safe, healthy and controlled environment for guests; administer artificial respiration or first aid when necessary; rescue persons in distress; observe pool activities in accordance with established guidelines, policies and procedures.

Enforce and assure guest compliance with pool use and other applicable rules, regulations and policies; respond to complaints from guests, staff and others; report incidents and guest behavior problems to appropriate authority.

Inspect swimming pools to assure safe and proper operating condition; perform chemical tests on pool water; apply chemicals as appropriate to maintain proper pH and chemistry levels; mix chemicals according to established specifications and safety requirements.

Assist in preparing swimming pool and surrounding areas for aquatic athletic activities; set up athletic equipment as directed; install and remove goals and lap lanes as needed; assist in setting up for and cleaning up after swim meets.

Maintain routine records and logs related to staffing rosters and schedules, timecards and payroll and others.

Train and provide work direction and guidance to assigned personnel; assist with interviewing, selecting and scheduling employees; provide input concerning transfers, reassignment, termination and disciplinary actions

Operate a variety of office equipment including a copier, laminator, computer and assigned software; operate a variety of pool equipment.



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Communicate with City personnel, outside agencies and members of the community to exchange information, coordinate activities and resolve issue or concerns.

Perform a variety of activities involved in maintaining District swimming pools and related facilities in a clean and sanitary condition; vacuum and skim pools and brush swimming pool floors and walls; maintain pool, locker rooms and other facilities in a neat clean and orderly condition; pick up and dispose of trash; hose down deck; lock and unlock doors and gates as appropriate; scrub tiles; sweep and hose down surrounding decks; assist in assuring safety of pools and surrounding areas; lock and unlock doors and gates as appropriate.

Attend and participate in various meetings and in-services as assigned.

**OTHER DUTIES:**

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Water safety practices.

Life-saving techniques.

Proper swimming techniques.

Proper methods, techniques, supplies, tools and equipment used in pool maintenance work.

Operation of hand and power tools and equipment used in pool maintenance.

Requirements of maintaining pools and related facilities in a safe and sanitary condition.

Oral and written communication skills.

Basic record-keeping techniques.

Health and safety regulations.

**ABILITY TO:**

Administer appropriate life-saving procedures in emergencies.

Administer artificial respiration or first aid when necessary; rescue persons in distress.

Enforce safety rules.

Perform a variety of activities involved in maintaining District swimming pools in a clean, safe and sanitary condition.

Perform chemical tests on pool water, apply chemicals as appropriate, and maintain proper chemistry of swimming pool water.

Operate and maintain a wide variety of hand and power tools and equipment.

Inspect swimming pools to assure safe and proper operating condition.

Monitor inventory levels, order and assure proper storage of chemicals and other pool maintenance supplies.

Observe health and safety regulations.

Meet schedules and time lines.

Understand and follow oral and written instructions.

Maintain various records related to work performed.

Work cooperatively with others.

Observe health and safety regulations including the handling and use of hazardous chemicals associated with commercial swimming pools.



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Adjust, repair and replace various swimming pool parts and equipment.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: graduation from high school and two years lifeguard or related experience.

**LICENSES AND OTHER REQUIREMENTS:**

Completion of a certified Lifeguard Training program.  
Incumbents must possess a Certified Pool Operator's Certification.  
Valid First Aid and CPR certifications issued by an authorized agency.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Outdoor work environment.  
Seasonal heat and cold or adverse weather conditions.  
Exposure to fumes, dust, odors, oil, grease and gases.

**PHYSICAL DEMANDS:**

Swimming.  
Seeing to monitor activities.  
Hearing and speaking to exchange information.  
Dexterity of hands and fingers to operate a variety of equipment.  
Sitting or standing for extended periods of time.  
Seeing to perform lifeguard and maintenance activities.  
Lifting, carrying, pushing or pulling moderately heavy objects as assigned by position.  
Bending at the waist, kneeling or crouching.  
Reaching overhead, above the shoulders and horizontally.

**HAZARDS:**

Working around and with machinery having moving parts.  
Exposure to chemicals and fumes associated with pools.